S Public Services

Amendment / Change Request of Basic Claims Data

1. Contract Owner

Customer No.			
Corporate Name			
Surname		First Name	

Please fill in only the relevant section only!

Caution! For changes regarding your credit card acquiring contract, please refer to the respective form of PAYONE

2. New corporate data

VAT-ID	
Corporate Name	
Legal Status	
Company Register-No.	

In case of any change of your company register entry, it is mandatory to conclude a new contract!
Please contact us to request the latest forms and checklists.

In Case of any change of your corporate address, please send us a new copy of your company register entry.

Company Owner	
Contact Person	
Street, No.	
ZIP Code, Place	
E-Mail Contact Person	
E-Mail for Invoice	
Telephone No.	

3. Change of URL /Website address:

		Add	Delete
URL			
URL			
URL			
URL			

4. **New SEPA direct debit mandate - debit account**

Bank details for the debit account changes to:

SEPA-**Direct debit mandate**	
Creditor - ID	DE17ZZZ00000028278
Customer No.	

I authorize / we authorize the payee S-Public Services GmbH to collect payments from my / our bank account via direct debit. Likewise, I indicate / we indicate our credit institution to reedem the collected direct debits form the payee S-Public Services GmbH.

Please note: Starting from the date of charging, I am able to demand a refund of the charged amount within 8 weeks.

Payment Method	Recurring Payment
Bank account holder	
IBAN	
BIC	
Name of Bank	

Please file th above stated bank details in your corporate system

Place, Date	Authorized signature	Name in Block letters

5. **New Bank account details Credit Account**

Bank details for crediting payments changes to:

Project-ID		(for different projects, please provide all project ID's)	
Bank account holder			
IBAN		BIC	
Name of Bank			

6. **Confirmation**

_____   _____

Place, Date   **Authorizes signature**

_____
Name in Block letters plus company stamp